

**Cataraqui Conservation Foundation
Annual General Meeting May 14 2013**

Declarations

Conflicts of Interest: The Secretary/Past President is on the Board of the Community Foundation of Kingston and Area, and withdraws from discussion and voting on the reports on the CCF Endowment Fund managed by the CFKA.

There are no other conflicts of interest.

Compensation to Board Members: No board members received compensation for services.

Investigations: There are neither notices of future investigations nor active investigations into the affairs of the Foundation.

Disbursements: All disbursements were made in accordance with the approved budget and Board approval of applications for funding to support the CRCA.

Areas of Risk: The Board is aware of the principal area of risk concerned with the difficulties meeting the requests for the levels of funding identified by the CRCA.

Complaints Policy Report: The CCF has received no complaints in 2012.

By-law Review: The By-laws have been reviewed in anticipation of the AGM 2013, and amendments will be presented in the course of the meeting.

Mission Statement Review: Will proceed in 2013 for review and confirmation at the 2014 AGM.

Risk Management Plan: The Executive Committee communicated the risk management report to the April Board meeting for approval.

Respectively submitted,

Michael Bell
Secretary
May 14, 2013