

CATARAQUI CONSERVATION FOUNDATION
FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2017
(unaudited)

Independent Practitioner's Review Engagement Report

Statement of Financial Position

Statement of Operations

Statement of Changes in Fund Balances

Statement of Cash Flow

Notes to Financial Statements

INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Members of Cataragui Conservation Foundation

We have reviewed the accompanying financial statements of Cataragui Conservation Foundation which comprise the statement of financial position as at December 31, 2017 and the statements of operations, changes in fund balances and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that these financial statements do not present fairly, in all material respects, the financial position of Cataraqui Conservation Foundation as at December 31, 2017, and the results of its operations and its cash flows for the year then ended, in accordance with Canadian accounting standards for not-for-profit organizations.

Secker Ross & Perry LLP

Chartered Professional Accountants
Licensed Public Accountants
Kingston, Ontario
June 22, 2018

CATARAQUI CONSERVATION FOUNDATION

**STATEMENT OF FINANCIAL POSITION AS AT DECEMBER 31, 2017
(unaudited)**

	2017			2016
	General Fund	Endowment Fund	Total	Total
Assets				
Cash (note 4)	\$ 52,212	\$ 58	\$ 52,270	\$ 35,271
Deposit with The Community Foundation for Kingston & Area	-	34,664	34,664	32,532
Accounts receivable	1,572	-	1,572	170
Prepaid expenses	83	-	83	206
	<u>\$ 53,867</u>	<u>\$ 34,722</u>	<u>\$ 88,589</u>	<u>\$ 68,179</u>
Liabilities				
Accounts payable and accrued liabilities	\$ 25,135	\$ -	\$ 25,135	\$ 5,727
Funds held in trust Lemoine Point Property Acquisition	942	-	942	942
	<u>26,077</u>	<u>-</u>	<u>26,077</u>	<u>6,669</u>
Fund Balances				
Unrestricted	4,375	-	4,375	3,499
Internally Restricted (note 3)	23,415	-	23,415	25,421
Restricted	-	34,722	34,722	32,590
	<u>27,790</u>	<u>34,722</u>	<u>62,512</u>	<u>61,510</u>
	<u>\$ 53,867</u>	<u>\$ 34,722</u>	<u>\$ 88,589</u>	<u>\$ 68,179</u>

See accompanying notes to financial statements.

CATARAQUI CONSERVATION FOUNDATION

STATEMENT OF OPERATIONS

YEAR ENDED DECEMBER 31, 2017

(unaudited)

	2017			2016
	General Fund	Endowment Fund	Total	Total
Revenues				
Fundraising				
Forever Green	\$ 18,782	\$ -	\$ 18,782	\$ 3,867
Land acquisition	96	-	96	10,480
Partners in Education	20,710	-	20,710	17,641
Other	4,456	-	4,456	1,790
Investment (net)	-	2,132	2,132	1,833
Miscellaneous	244	-	244	1,630
	<u>44,288</u>	<u>2,132</u>	<u>46,420</u>	<u>37,241</u>
Expenses				
Administration	3,028	-	3,028	2,746
Fundraising				
Forever Green	8,209	-	8,209	347
Membership management system	765	-	765	1,630
Project support				
Cat Tales	1,600	-	1,600	1,600
Conservation award	14	-	14	-
Education	29,700	-	29,700	22,020
Partners in Education				
Brockville	-	-	-	20
Kingston	-	-	-	476
Land acquisitions	<u>2,102</u>	<u>-</u>	<u>2,102</u>	<u>1,788</u>
	<u>45,418</u>	<u>-</u>	<u>45,418</u>	<u>30,627</u>
Excess (deficiency) of revenues over expenses	<u>\$ (1,130)</u>	<u>\$ 2,132</u>	<u>\$ 1,002</u>	<u>\$ 6,614</u>

See accompanying notes to financial statements.

CATARAQUI CONSERVATION FOUNDATION
STATEMENT OF CHANGES IN FUND BALANCES
YEAR ENDED DECEMBER 31, 2017
(unaudited)

	2017			2016	
	Unrestricted	Internally Restricted	Endowment Fund	Total	Total
Fund balances at beginning of year	\$ 3,499	\$ 25,421	\$ 32,590	\$ 61,510	\$ 54,896
Excess (deficiency) of revenues over expenses	(1,130)	-	2,132	1,002	6,614
Transfers	2,006	(2,006)	-	-	-
Fund balances at end of year	\$ 4,375	\$ 23,415	\$ 34,722	\$ 62,512	\$ 61,510

See accompanying notes to financial statements.

CATARAQUI CONSERVATION FOUNDATION

STATEMENT OF CASH FLOW

YEAR ENDED DECEMBER 31, 2017

(unaudited)

	<u>2017</u>	<u>2016</u>
Cash flow from (used in) operating activities		
Excess of revenue over expenses	\$ 1,002	\$ 6,614
Changes in non-cash working capital balances		
Accounts receivable	(1,402)	1,500
Prepaid expenses	123	1,580
Deferred revenue	-	(2,789)
Accounts payable and accrued liabilities	<u>19,408</u>	<u>3,620</u>
	<u>19,131</u>	<u>10,525</u>
Cash flow used in investing activities		
Deposit with The Community Foundation for Kingston & Area	<u>(2,132)</u>	<u>(1,832)</u>
Net increase in cash	16,999	8,693
Cash at beginning of year	<u>35,271</u>	<u>26,578</u>
Cash at end of year	<u>\$ 52,270</u>	<u>\$ 35,271</u>
Cash represented by:		
General Fund	\$ 52,212	\$ 35,213
Endowment Fund	<u>58</u>	<u>58</u>
	<u>\$ 52,270</u>	<u>\$ 35,271</u>

See accompanying notes to financial statements.

CATARAQUI CONSERVATION FOUNDATION

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2017

(unaudited)

1. Purpose of the Organization

Cataraqui Conservation Foundation (the "Foundation") is incorporated without share capital under the laws of Ontario and is a registered charity under the Income Tax Act. Its purpose is to raise funds that will support and maintain the conservation projects of the Cataraqui Region Conservation Authority.

2. Significant Accounting Policies

These financial statements have been prepared in accordance with Part III of the CPA Canada Handbook - Accounting Standards for Not-for-Profit Organizations, and include the following significant accounting policies:

(a) Fund Accounting

The Foundation follows the restricted fund method of accounting for contributions.

The general fund accounts for the Foundation's program delivery and administrative activities.

The endowment fund reports resources contributed for endowment. Investment income earned on resources for endowment is accumulated in the fund, pending decisions concerning the application of this income.

(b) Investments

Guaranteed investment certificates and deposits with The Community Foundation for Kingston & Area are recorded at market value. Investment income includes dividend and interest income and is recognized when earned. Unrealized gains and losses on financial assets are included directly in the statement of operations.

(c) Revenue Recognition

Revenue is recognized when received or receivable if the amounts can be reasonably estimated and collection is reasonably assured. The fair market value of donations made in-kind are recognized as fundraising revenue and fundraising expense on the statement of operations, provided that other revenue recognition criteria have been met.

(d) Capital Assets

No value is accorded to capital assets for reporting purposes. Capital asset purchases are charged as expenses in the year of acquisition. Capital assets consist primarily of office equipment.

(e) Contributed Services

Because of the difficulty in determining their fair value, contributed services are not recognized in the accounts.

CATARAQUI CONSERVATION FOUNDATION
NOTES TO FINANCIAL STATEMENTS (continued)
YEAR ENDED DECEMBER 31, 2017
(unaudited)

2. Significant Accounting Policies (continued)

(f) Use of Estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

3. Internally Restricted

	<u>2017</u>	<u>2016</u>
Designated for Forever Green Gala	\$ 2,500	\$ 2,500
Designated for land	13,117	13,021
Designated for tower lift	4,500	4,500
Designated for Bayview Wetlands	<u>3,298</u>	<u>5,400</u>
	<u>\$ 23,415</u>	<u>\$ 25,421</u>

4. Restricted Cash

Included in cash is approximately \$942 of funds (2016 - \$942) held in trust on behalf of unrelated organizations.

5. Financial Risks

The Foundation manages its financial instruments to ensure it has adequate capital to continue to provide support to the conservation initiatives of the Cataraqui Region Conservation Authority. It is management's opinion that the Foundation is not exposed to significant interest, currency or credit risks arising from its financial instruments. There has been no change to the risk exposure from 2016 and there is no substantive change expected in the next fiscal period.

However, the Foundation is exposed to market risk in its investments. Market risk is the risk of financial loss to the Foundation arising from fluctuations in the market price of the Foundation's investments. To manage these risks, the Foundation delegates management of the funds to an external organization and monitors performance regularly with the view of achieving acceptable returns with reasonable risk.

6. Comparative Figures

Certain comparative figures have been restated in order to conform to the financial statement presentation adopted for the current year.