

Cataraqui Conservation Foundation
Complaint Policy

- The Cataraqui Conservation Foundation encourages supporters who have received less than excellent service or who have concerns about any aspect of the organization's programs to express their concerns.
- The Cataraqui Conservation Foundation is committed to addressing the concerns of our supporters in order to improve the quality of the programs we offer.
- The Cataraqui Conservation Foundation has provided an easy-to-use Contact Us online facility to encourage the sharing of issues of concern. We invite you to use this option to provide feedback on our programs.
- You may expect a response from the Secretary of the Foundation within 7 days.
- No retaliation of any kind is permitted against supporters who share their concerns with the Cataraqui Conservation Foundation. We firmly believe that your feedback can only make our organization stronger.

The Board of the CCF will review this policy every three years.

Approved by Board of Directors of the CCF this 11 day of September, 2012.

Signed: 

Michael Bell, Secretary

Cataraqui Conservation Foundation

Reviewed by Board of Directors of the CCF this ___ day of _____, 20_____.

Signed: _____

_____, Secretary

Cataraqui Conservation Foundation

_____, Secretary

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